



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 25th October 2016

Present: Cllr Boulton Cllr Sanford Cllr Dudley
Cllr Roberts Cllr Bowen

In attendance: Vanessa Lawrence, Roz Capps (Clerks), 1 member of the public

WC098 16/17 To note apologies for absence
Apologies were received from Cllr Doherty

WC099 16/17 To note Declaration of Interests
None

WC100 16/17 To confirm the minutes of the Works and Community Meeting held on the 27th September 2016
It was **RESOLVED** to confirm the Minutes of the Works & Community Meeting held on the 27th September are a true and accurate record of the proceedings. Proposed Cllr Bowen, seconded Cllr Sanford – 4 in favour, 1 abstention

WC101 16/17 Matters arising
Hare Trail – The Clerk reported that the Ernest Cook Trust have also agreed to sponsor a large Hare for the Hare Trail and details have been passed to Florence Beetlestone, of the Hare Trail Organisation. A letter drop to businesses has been carried out. The Committee agreed that we should request that Fairford's participation in the scheme is published in their Newsletter. The Committee also suggested that we ask Fairford Surgery if they would be interested in participating.

ACTION: Clerks to contact The Hare Trail organisation and Fairford Surgery

Road Closure signage – The Clerks reported that the new '**NO PARKING**' bollards have been delivered.

E-mail database – The Clerks reported that following publication regarding the creation of an e-mail database, to date only a few people have expressed an interest.

Support for Grass cutting – The Clerks are awaiting a reply from County Cllr Theodoulou regarding any possible increase in grant support from GCC.

Lovers Lane – Cllr Boulton has volunteered to roller the path over the whole day and a roller has been ordered for Thursday of this week.

WC102 16/17 To consider the most recent payments & receipts figures
Payments and receipts were considered and queries raised were answered satisfactorily.

WC103 16/17 To agree rota for playground check - November 2016

The rota was agreed as follows:-

- 4th – 7th November** - Cllr Dudley
- 11th – 14th November** – Cllr Boulton
- 18th – 21st November** – Cllr Bowen
- 25th – 28th November**- Cllr Roberts

WC104 16/17 Update on preparations for Christmas Market/Decorations

- **Market Place Christmas Tree – helpers required (23rd November)** – Cllrs will help if available.
- **To agree helpers to wrap small Christmas Trees** – Cllr Bowen will be gathering the volunteers to help with this.

ACTION: Cllr Bowen to contact volunteers and Clerk to order small cable ties

- **To agree helpers for putting up lights, decorations and trees (26th November)** – Cllrs will help if available.
- **Entertainers** – Cllrs have already agreed the entertainers for the evening, but the Clerks wanted confirmation on the two proposed entertainers, i.e. LED balloon modelling and Glow Juggler. All the members agreed that they would be happy with this.
- **Sound System** -The Clerk reported that a professional sound engineer will be setting up the sound system and will be on hand for the event.

The Clerk reported that obtaining a stage this year is proving difficult, and as a result she has been researching hiring a suitable stage. One quote has been for £450. Cllr Sanford felt that we should go ahead with this. However, following debate it was agreed to try to find a cheaper option if possible, but that the max amount should be set to £450.

ACTION: Clerks to try to obtain further quotes and to report back to Full Council for formal approval

WC105 16/17 To consider and agree installation of Interpretation Board on the River Walk just beyond Dilly's Bridge.

Following debate, it was agreed to obtain a quote for an interpretation board for this stretch of footpath.

ACTION: Clerk to obtain quotes

WC106 16/17 To consider and agree whether to improve path near Mr. Perry's garden along footpath, with possible fencing and clearance of rubbish.

Following debate, it was agreed to contact Mike Barton (PROW), to see if a contribution could be obtained towards improvements along the path.

ACTION: Clerk to contact Mike Barton

WC107 16/17 To consider installation of a permanent composting portaloo for the Walnut Tree Field

This item to be deferred to the next W & C meeting.

ACTION: Clerk to add this item to the Agenda for the next W & C meeting.

WC108 16/17

Update on re-location of seat, currently located at Junction of Hatherop Rd and Churchill Place.

The Clerk reported that the sponsor for the seat has been contacted and whilst she agreed with the seat being moved, she was not happy with the suggested location (corner of the Plies and London Road). However, she has suggested that the seat could be placed on one of the grass verges on the corner of Queensfield and Leafield Road. Having checked with GCC Highways, they have confirmed that they are happy to allow the seat to be placed here. It was agreed to see if the seat at the Plies could be renovated.

ACTION: Clerk to contact contractor to move the seat and potentially the bin and to contact L.R. Engineering with a view to renovating the seat at the Plies.

WC109 16/17

To consider and agree re-installation of CCTV cameras at the Community Centre.

It was agreed to obtain agreement from FCC Ltd and the PCC to split the cost. It was **RESOLVED** to go ahead, in principle, with re-installation of cameras at the Centre.

ACTION: Clerk to contact FCC and PCC and contractor when approval obtained from FCC

WC110 16/17

To consider and agree revised quotes for proposed works for crossroads A417/Coronation Street and Mill Lane/High Street.

Following debate it was agreed not to go ahead with any work at the Coronation Street, Cirencester Road, Milton Street junction until all the work on the developments had been completed and we have a clearer picture as to what is proposed for Coln House School and also what may happen with the Appeal for the proposed development at Horcott (The Mere). However it was **RESOLVED** to proceed with works to Mill Lane, High Street junction by the Car Park. The preferred contractor to be C. J. Cook, who came in with the lowest quote. Proposed Cllr Boulton, seconded Cllr Roberts – all in favour

WC111 16/17

To consider and agree moving Welcome to Fairford signs on the A417 and design and installation of white gateways, if required.

Cllrs Boulton and Roberts met with Richard Gray from Glos. Highways with a view to seeking permission to move the 'Welcome to Fairford' signs at either end of Fairford on the A417. Mr. Gray agreed that the sign near the new Bloor Homes development could be moved further along the road to be placed close to the footpath, but it would prudent to wait until all the development work was finished before carrying this out. The sign next to the Bovis Homes development could also be moved, but it was suggested that Bovis might be able to carry this out as the sign would have to be moved in order for them to finish the footpath work. Mr. Gray also suggested that we do not install gateways, but leave the signs as they are. It was **RESOLVED** to move the signs in accordance with recommendation from Glos. Highways and not to install any white gateways. All in favour.

ACTION: Clerk to contact contractors when works completed at the Bloor Homes development and contact Bovis Homes.

WC112 16/17 To consider and agree installation of bollards outside Londis and extension of parking area outside Londis, subject to required GCC permission.

Following discussion relating to the installation of Bollards outside Londis to enable the installation of a 24hr ATM. Cllrs Boulton and Roberts met with Richard Gray from Glos. Highways. Mr. Gray agreed that bollards could be installed, but they would have to be close to the wall. Mr. Gray had previously advised that alterations to parking restrictions would be extremely costly and would not be prudent due to the road layout. Mr. Simmons from Londis is seeking support, only, from FTC. It was **RESOLVED** to recommend to Full Council to support an application for an ATM and the installation of bollards. All in favour.

ACTION: Clerk to add recommendation to Agenda for next Full Council meeting and to add item relating to CCTV coverage to cover shops on London Street.

WC113 16/17 To consider and agree a further installation of a CCTV camera in London Street (if possible)

The installation to cover the shops on London Street, with particular reference to the possible installation of the ATM machine at Londis, was debated. This would need to be funded by FTC, and it was agreed to add this to the Agenda for the next Full Council meeting for discussion.

ACTION: Clerk to add this item to Agenda for next Full Council meeting and to contact CCTV supplier for quotes.

WC114 16/17 To consider and agree brief questionnaire/survey for school children to ascertain interest in possible extension to skate ramp.

As part of continuing improvements to play equipment in the Walnut Tree Field, extending the Skate Ramp has been considered for some time. The ECT have asked for details relating community consultation and the Clerk has suggested that a questionnaire/survey is carried out at the school to obtain feedback from children on this matter. Following discussion, it was **RESOLVED** to carry out a survey. Proposed Cllr Boulton, seconded Cllr Roberts – all in favour.

ACTION: Clerk to prepare a survey sheet and circulate to members before going up to the school

WC115 16/17 To formally agree installation of bin at corner of Bettertons Close.

This matter was considered at the previous meeting but as it was not an Agenda item, it could not be formally agreed. It was **RESOLVED to formally agree installation of bin at Bettertons Close. Proposed Cllr Sanford, seconded Cllr Boulton – all in favour.**

ACTION: Clerk to contact CDC to order a new bin

WC116 16/17 Update on Speedwatch
Cllr Roberts reported that a training session has been organised with the Police. This will take place on Wednesday 16th November at Cirencester Police Station. 12/13 people will be attending. Cllr Roberts reported that we already have 12/13 who have already been trained and following this next round of training a rota will be organised. Resources will be pooled for monitoring to proceed.

WC117 16/17 To consider approach to Mrs Wells (Gas Lane) regarding improving surface of path upto Dilly's Bridge.
Cllr Boulton said that he would contact Mrs Wells regarding the path and would report back to Committee.

ACTION: Cllr Boulton to report back to next W & C Committee meeting

WC118 16/17 To discuss role of Town Crier
It was agreed to contact the Town Crier to discuss how best to promote Town Crying and to establish his commitment to being a Town Crier. It was agreed to advertise the Town Crier on he website and in the Newsletter.

ACTION: Clerks to contact the Town Crier and to report back to the next W & C meeting.

WC119 16/17 Items the Chairman considers urgent.

- **Wednesday outdoor market** – Following receipt of e-mail from Andy Woodward it was agreed to hold a 'brainstorming' meeting to discuss the market in more detail.
- **Green Paint for repainting the electricity boxes** – Cllrs agreed that the cabinets should be painted (£40).

.....Chairman

.....2016