



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 22nd November 2016

MEMBERSHIP:

Cllr. S Boulton (Chair)	Cllr Dudley (ex-officio)
Cllr. Bowen	Cllr Roberts
Cllr. Doherty	Cllr. J. Sanford (ex-officio)

In attendance: Vanessa Lawrence, Roz Capps (Clerks), Cllr Harrison

- WC120 16/17** **To note apologies for absence**
Apologies were received from Cllr Sanford
- WC121 16/17** **To note Declaration of Interests**
None received.
- WC122 16/17** **To confirm the minutes of the Works and Community Meeting held on the 25th October 2016**
It was **RESOLVED** to confirm the Minutes of the Works & Community meeting held on the 25th October are a true and accurate record of the proceedings. Proposed Cllr Dudley, seconded Cllr Boulton – all in favour.
- WC123 16/17** **Matters arising**
Hare Trail– The Clerk reported that FTC Hare is ready for collection and will be picked up this week.
Lovers Lane – Following receipt of complaint from a resident about wheelchairs using the path, Cllr Boulton has rolled the path, but unfortunately, it seems that issues remain. The Clerk was asked to contact the contractor to arrange a meeting to discuss how best to resolve some of the issues and a letter has been prepared to be sent to The Ernest Cook Trust.

ACTION: Clerk to send letter

Skate Ramp survey – The Clerk reported that she had met with some students at Farmors who completed the survey, other forms were left with the school for completion by other pupils. Also, forms were left at the Primary school.

Town Crier – The Clerk has spoken to the Town Crier, who has confirmed that he wishes to continue as the Town Crier.

Path at Dillys Bridge – The Clerk reported that PROW has still not replied to our correspondence regarding this matter. Cllr Boulton has met with the landowner who will not agree to any work until a solution is found to preventing cyclists using the path.

ACTION: Clerk to chase PROW.

CCTV – London Street -The Clerk reported that the CCTV contractors have looked at the parade of shops to assess the best location for a camera and have decided that it should be placed next to the closest electricity point. The Clerk confirmed that she has spoken to the owner of the property and he has agreed to allow us to install the required equipment. Londis have made an office available, where the recording equipment can be placed.

WC124 16/17 **To consider the most recent payments & receipts figures**
The figures were considered with no comment. The Clerk explained any overspends.

WC125 16/17 **To consider and agree revisions for budget 2017/18**
Cllrs to advise on any budget revisions before Finance Committee meeting on the 6th December.

ACTION: Cllrs to consider any budget revisions and to report to Clerk for consideration at the Finance meeting in December.

WC126 16/17 **To consider and agree how to utilize payphones once adopted.**
The Clerk reported that the request to adopt phone boxes in the High Street and Milton Street has been submitted and CDC advised. The consultation period is due to end in January 2017. This item to be deferred until the council has been advised if we have been successful in adopting the kiosks.

ACTION: Clerk to add this item to the Agenda for the W & C meeting in early 2017

WC127 16/17 **To consider and agree installation of Interpretation Board on the River Walk just beyond Dilly's Bridge.**
The Clerk reported that a quote had been received for a directional board as opposed to an Interpretation Board for the River Walk, as this might be more appropriate (£25.00). It was agreed that it would worth considering putting in directional boards at other locations such as Snake Lane, Catholic Church and by sewage works. Quotes to be obtained for a larger size board, than that originally quoted for. It was **RESOLVED** to agree installation of directional boards subject to satisfactory and agreed quotes. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

ACTION: Clerk to contact supplier to obtain quotes and to select suitable locations.

WC128 16/17 **To consider and agree whether to improve path near Mr. Perry's garden along footpath, with possible fencing and clearance of rubbish.**
Following debate, it was agreed to consult with PROW, to ensure that we have permission for our Groundsman to tidy up the area and to request an on-site meeting. It was **RESOLVED** to improve the path subject to permission from PROW. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

ACTION: Clerk to contact PROW

WC129 16/17 **To discuss how best to improve the Wednesday Market**
Following debate, it was agreed that a meeting should be arranged with the Market organizer. It was agreed to respond to Andy Woodward's letter.

ACTION: Clerk to draft a response to A. Woodward's letter and to contact Mike Barden (market organizer)

WC130 16/17 To consider alternative youth activities and improvements for the youth room.

The Clerk reported that following a conversation with a group of youngsters, who expressed an interest in an after-school club in the Centre, she has brought to this Committee for consideration. The young peoples explained that they would be interested in playing board games and playing music. Cllr Doherty suggested that this proposal is brought to the attention of the school youth council. The Clerk asked for Cllrs to inspect the youth room to see how best to re-organise it.

ACTION: Clerk to draft questionnaire and forward to Cllr Doherty to pass on to Farmors

WC131 16/17 To consider the installation of a defibrillator to the East of Fairford.

Following debate, it was agreed that the best location for a defibrillator to the east of Fairford would be outside the Fire Station. The Clerk was asked to contact the Fire Station to ask permission to install this outside their premises and to contact suppliers to obtain a quote.

ACTION: Clerk to contact the Fire Station and suppliers

WC132 16/17 Update on Victory Villas, London Road

The Clerk reported that a meeting took place recently with the only owner/occupier of a property at Victory Villas, London Road, to discuss the issues relating to a proposal submitted some time ago, for the creation of off-road parking at Victory Villas. Following this meeting the Clerk has been in contact with Glos. Highways (Richard Gray) and Bromford Housing (Dean Hawkins) with a view bringing these plans back to the table for discussion. The Clerk is awaiting an update from Glos.Highways.

ACTION: Clerk to chase up Glos. Highways

WC133 16/17 Items the Chairman considers urgent.

Lloyds Bank – Notification has been received recently from Lloyds that they are planning on bringing in a mobile unit to the town. The Clerk has been in contact with them to establish how this will work, what facilities are on board i.e. whether there is a cash machine and whether there is any way of booking the mobile unit dates when we know that there is heavier usage for banking facilities. Following discussion, it was agreed to discuss this matter further at the next Full Council meeting. The Clerk was asked to consider any further news regarding the building.

ACTION: Clerk to contact the owner of the property and to add this item to the Agenda for the next Full Council meeting.

The next meeting of the Works & Community Committee is Tuesday 24th January 2017

There being no further business the meeting closed at 8.45pm

.....Chairman

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