

MEMBERSHIP:
Cllr Boulton (ex-officio)
Cllr Bowen
Cllr Doherty
Cllr Dudley (ex-officio)
Cllr McKinley
Cllr Roberts
Cllr Sanford

073 17/18



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON THE 24TH OCTOBER 2017

Present:

Cllr McKinley	Cllr Boulton
Cllr Roberts	Cllr Bowen
Cllr Sanford	Cllr Doherty

In attendance: Vanessa Lawrence, Roz Capps (Clerks), Cllr Harrison

WC080 17/18 Apologies for absence
Apologies received from Cllr Dudley

WC081 17/18 Declarations of Interest in Items on the Agenda
None received

WC082 17/18 To approve the Minutes of the Works & Community meeting held on 26th September 2017
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 26th September 2017 as a true and accurate record of the proceedings. Proposed Cllr Roberts, seconded Cllr Boulton – 4 in favour, 2 abstentions

WC083 17/18 Clerk's/ Chairman's/ Groundsman's Reports
The Clerk reported on results of ACTIONS carried out in the last month. This includes information relating to the Defibrillator phone box, CCTV in the car park, Portaloo, Cherry Picker training, Police Commissioners Fund, Christmas Market. She also reported on behalf of the Groundsman who is seeking approval for removal of ivy on the walls along Mill Lane. Cllrs all agreed that he should carry this out.

WC084 17/18 Review of finances
The Chair reported that he is of the opinion that there is likely to be an underspend of between £5.5 to £6k for this Committee. He is proposing to seek approval from the Finance Committee to bring forward a project, i.e. improving access to the Milking Path footpath with a view to completing this work within this financial year. Cllrs agreed.

- WC085 17/18 To consider and agree 1st round budget figures**
 Members reviewed the suggested figures, prepared by the Chair, with amendments from the Clerk where appropriate. The Chair requested that members should e-mail any other amendments by the weekend, in order to allow sufficient time for these to be implemented ready for presentation at the next Finance meeting. It was therefore proposed to recommend to the Finance Committee, figures as amended, for the 2018-19 budget. Proposed Cllr McKinley, seconded Cllr Boulton – all in favour.

ACTION: Members of the W & C Committee to send amendments to the Clerk by the weekend. Clerk to add item to the Agenda for the next Finance meeting.

- WC086 17/18 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable)**
 N/A

- WC087 17/18 To agree to reconvene the meeting following Public Participation (if applicable)**
 N/A

- WC088 17/18 Update on Wednesday Market bus service**
 The Clerk reported that the uptake in September was very poor. Cllrs asked if there has been sufficient advertising and the Clerks said that they would contact other groups and organisations to see if this could be further advertised. The Clerk also reported that she has been in contact with GRCC who have agreed to advertise this service.

ACTION: Clerk to contact various organisations.

WALNUT TREE FIELD

- WC089 17/18 Update on youth shelter.**
 The Clerk reported that permission has now been granted for the installation of a youth shelter in the Walnut Tree Field. Various examples were shown and one in particular was favoured. This the Caloo youth shelter (see Item WC102 below)

EVENTS

- WC090 17/18 Update on Christmas Market preparations.**
 The Clerk reported that to date 21 stalls have been booked and spaces. All permissions have been received.
- WC091 17/18 Update on Wednesday bus schedule and to consider and agree possible changes to Wednesday bus schedule.**
 Following debate, it was agreed that no changes would be made to the schedule.

HIGHWAYS

- WC092 17/18** To consider and agree to either repair of current VAS outside the Railway Inn or to consider upgrading to sign that shows both the speed and 'slow down'.
- Following debate, it was agreed to repair the VAS outside the Railway Inn. Further consideration for VAS at the entrances to Fairford will be given in due course.

ACTION: Clerk to contact Glos. Highways.

- WC093 17/18** To consider purchase of the following items:
1. **Small conifers for tubs on London Road –**
Cllrs agreed that these should be obtained without further consultation.
- Following the last meeting – the Council have been offered free trees and therefore item 2 and 3 below are no longer required.
2. **6 x Birch or Rowan Trees for Green at St. Mary's Drive**
 3. **Further Hawthorn bushes for Lovers Lane path.**

- WC094 17/18** To consider and agree response to Leaffield Road proposal
- Following debate it was agreed to support the Stakeholders responses and all it was **RESOLVED** to a draft letter accordingly. Proposed Cllr Bowen, seconded Cllr Roberts – in favour.

ACTION: Clerk to contact Stakeholders to seek their responses and to draft letter accordingly.

OTHER MATTERS

- WC095 17/18** To consider and agree complete upgrade to Website. Quotes received.
- Following consideration of the 3 quotes received, Cllrs felt that the quote from Bulldog was most favourable and it was therefore **RESOLVED** to accept their quote. Proposed Cllr Doherty, seconded Cllr Boulton – 5 in favour, 1 abstention.

ACTION: Clerk to contact Bulldog and to contact current service provider.

- WC096 17/18** To consider and agree any actions to go forward
- Covered under individual Agenda items.

- WC097 17/18** To consider and agree upgrade to 'Welcome to Fairford' Guide in line with information from Tourist Board and commissioning new walking maps as per quote in line with re-branding
- Following discussion it was agreed to defer this item in order to obtain further information.

- WC098 17/18** To consider request from 'Italia in Piazza' to hold an Italian market in 2018.
- It was agreed that Fairford should host another Italian Market in 2018.

ACTION: Clerk to contact Italia in Piazza to obtain suitable dates.

- WC099 17/18** To consider grant request from Palmer Hall for new toilet facility.
- Following debate it was agreed that grant requests from the Palmer Hall should be submitted in line with the Grant Request Policy. The Finance Committee will be considering re-opening the Community Capital Projects fund and if agreed a request for grant funding could be made accordingly for

projects this year. Alternatively, a grant request could be made for projects in 2018. Cllr Roberts, as the FTC representative for the Palmer Hall, was asked to re-submit any grant request in line with the Policy.

ACTION: Cllr Roberts to re-submit grant request.

WC100 17/18 To consider and agree any actions from the meeting with Lechlade Twinning Association

It was agreed that no further action should be taken by the Town Council, as it was felt that this should be a community led initiative. It was agreed to contact Cllr Jon Hill, as a private individual, to take this forward should he wish to do so, with contacts in the community.

ACTION: Clerk to contact Cllr Hill

WC101 17/18 To consider future options for Horcott Lakes

Cllr Harrison reported on a recent meeting held with Hansons, regarding the future of the Horcott Lakes. He wanted to know the feelings of the Councillors regarding the probability of taking control of some or all of the lakes. Following debate it was agreed that this project was outside the scope of the Town Council but that they would consider initiatives from the Cotswold Water Park. Cllr Harrison reported that a meeting with CWP is to be arranged.

WC102 17/18 To consider and agree purchase of youth shelter from Caloo - £10,495 design approved by The Ernest Cook Trust

It was **RESOLVED** to recommend to the Finance committee that funds should be made available for the purchase of the youth shelter. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

ACTION: Clerk to add recommendation to the Agenda for the next Full Council meeting in November

IN CAMERA

WC103 17/18 To consider and agree draft tender for Wednesday Market requirements.

There being no further business the meeting closed at 9.15pm

.....Chairman

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