

MEMBERSHIP:

Cllr S. Boulton – Chair
 Cllr M. Dudley – Deputy Chair
 Cllr J. Bowen
 Cllr J. Dallow
 Cllr A. Doherty
 Cllr C. Foxall

Cllr R. Harrison
 Cllr T. Hing
 Cllr. J. Hill
 Cllr D. McKinley
 Cllr C. Roberts
 Cllr J. Sanford
 Cllr. R. Winney

038 17/18



Fairford Town Council

**MINUTES OF THE FULL COUNCIL MEETING
 HELD ON THE 8TH AUGUST 2017**

- Present:** Cllr Boulton Cllr Bowen
 Cllr Foxall Cllr Harrison
 Cllr Hing Cllr Hill
 Cllr McKinley Cllr Sanford
 Cllr Winney
- In attendance:** Vanessa Lawrence, Roz Capps (Clerks), District Cllrs. Coakley and Andrews, Mr Horrocks
- 082 17/18 Apologies for absence**
 Apologies received from Cllr Dudley, Dallow, Doherty and Roberts
- 083 17/18 Declarations of Interest in Items on the Agenda**
 None received
- 084 17/18 To approve the Minutes of Full Council meeting held on the 11th July 2017**
 It was **RESOLVED** to approve the Minutes of the Full Council meeting held on the 11th July 2017 as a true and accurate record of the proceedings.
 Proposed Cllr McKinley, seconded Cllr Foxall – all in favour.
- 085 17/18 To receive the Clerks Report**
 The Clerk's report, previously circulated was received with no comment.
- 086 17/18 To agree to adjourn the meeting for Public Participation subject to members of the public being present. – there is a 10-minute time limit**
 It was **RESOLVED** to adjourn the meeting for public participation. Proposed Cllr Hing, seconded Cllr McKinley – all in favour.
 Mr Horrocks presented with comments and information regarding his complaint about the level of noise at the Eight Bells and a recent retrospective planning application for the smoking shelter.
 Cllr McKinley asked Mr. Horrocks exactly what he was asking of the Council. Cllr Hing reported that he had visited the establishment but had not witnessed untoward noise. Mr. Horrocks responded by requesting that the Council re-consider their response to the application and reject the application for the shelter on the grounds of noise. It was pointed out that the Council does not have the power to carry out enforcement actions, but can only comment to the planning authority, who are the decision makers. It was suggested that Mr. Horrocks should make available any evidence to substantiate his claims and to perhaps attend the next Planning meeting.

District Cllr Coakley reported that CDC Licensing have been dealing with this complaint and that noise levels have been tested and levels are below the required level where action can be taken.

- 087 17/18** **To agree to reconvene the meeting following Public Participation (if applicable)**
It was **RESOLVED** to reconvene the meeting following public participation. Proposed Cllr Harrison, seconded Cllr Bowen – all in favour.

- 088 17/18** **Chairman's Announcements**
Cllr Boulton reported that he had been asked by a resident in Milton Street, if the Council would consider installing CCTV in Milton Street. Cllrs agreed that this should be passed to the W&C Committee.

ACTION: Clerk to add this item to the Agenda for the next W & C Committee meeting.

- 089 17/18** **To receive report from District Cllrs**
Weekly Bulletin - week commencing -10th July 2017 – e-mailed 31/7/17
Weekly Bulletin – week commencing – 17th July 2017- e-mailed 18/7/17
Weekly Bulletin – week commencing- 24th July 2017 - e-mailed 24/7/17
Weekly Bulletin – week commencing – 31st July 2017 – e-mailed 3/8/17
Cllr McKinley asked the District Councillors about the recent increase in crime in the Town. Cllr Coakley replied that this is a matter for the Police and suggested that the Council contact Sgt Gloyn. The Clerk reported that she has already been in contact with Sgt Gloyn and will try to arrange a meeting with him.
District Cllr Andrews reported that whilst FTC are planning two further defibrillator installations, he urged the Council to consider further installations. It was agreed that this matter would be considered at the next W & C meeting.

ACTION: Clerk to contact Sgt. Gloyn and to add additional defibrillators to the Agenda for the next W&C Committee meeting.

- 090 17/18** **To receive report from County Cllr Theodoulou**
None received in County Cllr Theodoulou's absence.
- 091 17/18** **To receive other report/s from meetings/events attended**
Meeting with Midcounties co-op – Clerk
Reports circulated prior to this meeting. No comments received.
- 092 17/18** **To consider correspondence received (for information only e-mailed)**
Correspondence received with no comment.
- 093 17/18** **To consider and agree any responses to correspondence received for reply**
A copy letter from a resident regarding RIAT has been received. As the letter is addressed to RIAT, the Clerk to establish if they have replied.

ACTION: Clerk to establish if RIAT has responded.
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District Councillors left the meeting.

FINANCE

- 094 17/18** **To receive Minutes of the Finance meetings held on the 4th July and 1st August 2017**
The Minutes of the Finance Meetings held on the 4th July and 1st August were received with no comment.
- 095 17/18** **To approve, retrospectively, payments to end of July 2017**
Payments were considered and questions on several payments, asked by Cllr Hing, were satisfactory answered. It was **RESOLVED** to approve, retrospectively, payments to the end of July 2017. Proposed Cllr McKinley, seconded Cllr Sanford – all in favour.
- 096 17/18** **To receive payments and receipts to end of previous month**
The Clerk asked Cllrs if the revised format for presentation of these figures, was satisfactory and if further improvements could be made. Cllrs were happy with new layout but said that further improvements could be made to better explain overspends. This matter to be considered at the next Finance meeting.

ACTION: Clerk to add this item to the Agenda of the next Finance meeting.
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PROCEDURES

- 097 17/18** **To receive Report from Chair of Procedures Committee**
Cllr Foxall reported that comments had been received from Cllrs, regarding the re-formatting procedural matters and that a Committee meeting would be called in September.

ACTION: Clerk to arrange Procedures Committee meeting for September.

PLANNING

- 098 17/18** **To receive the Minutes of the Planning committee meetings held on 18th July and 1st August 2017**
The Minutes of the Planning Committee meetings held on the 18th July and 1st August were received with no comment.

WORKS & COMMUNITY

- 099 17/18** **To receive Minutes of the Works & Community Committee meeting held on the 25th July 2017**
The Minutes of the W&C Committee meeting were received with no comment
- 100 17/18** **To receive report from Chair of Works & Community meeting**
. Cllr McKinley reported as follows:
- two defibrillators have been approved and additional funding from CDC has been obtained to support this.
- CCTV – Option 1 of the quotes, was sanctioned and it was agreed to see how this fared over the winter months. This is to be reviewed in 6 months.
- Wednesday Market – new bus service set to start this week. Further strategic work is required and an actual budget needs to be agreed.

- Skate Ramp – Youth involvement critical in any improvements to the facility. Following Cllr Boulton’s meeting with the youth representation, it is hoped that more information regarding requirements will be forthcoming when schools re-open in September.
- surface under the scale swing to be re-laid with rubberised surface.
- Forest schools – commenced this week – very positive feedback

Members of the public were asked to leave the meeting: -

IN CAMERA

101 17/18

To consider and agree recommendations from Staffing Committee.

Cllr Foxall reported that Cllr Dudley had requested his assistance, in his absence, to look at the staffing issues. Cllr Foxall has been looking at the appraisals and has met with both Clerks. He reported that recommendations would be made to the Council in September.

Cllr Foxall to report back to Staffing Committee

102 17/18

To consider and agree recommendation from W & C Committee regarding contentious issue of trees on the Green at St. Mary’s Drive.

Cllr McKinley explained that this was not a recommendation for changing the decision already made by the W & C Committee to go ahead with removal of two trees, adjacent to 1 Park Close, but related to the recent FOI request for a copy of the Arborists report, commissioned by FTC. Debate took place regarding this matter and it was **RESOLVED** to agree to release the Report under FOI request guidelines. Proposed Cllr Hing, seconded Cllr Sanford – 7 in favour, 2 abstentions.

ACTION: Clerk to forward report to complainants.

ANYTHING THE CHAIR CONSIDERS URGENT – None

There being no further matters to discuss. The meeting closed at 8.10pm.

.....Chairman

.....2017