



Fairford Town Council

MINUTES of the WORKS & COMMUNITY MEETING HELD ON THE 24TH JANUARY 2017

- MEMBERSHIP: Cllr Boulton (Chair) Cllr Roberts
Cllr Sanford (ex-officio) Cllr Bowen
Cllr Dudley (ex-officio) Cllr Doherty
- In Attendance: Vanessa Lawrence & Roz Capps (Clerks), Cllr Harrison
- WC134 16/17 Apologies for absence**
Apologies were received from Cllr Roberts and Cllr Dudley
- WC135 16/17 Declarations of Interest in Items on the Agenda**
None received
- WC136 16/17 To approve the Minutes of the Works & Community meeting held on 22nd November 2016**
It was **RESOLVED** to approve the Minutes of the Works & Community meeting held on the 22nd November 2016 as a true and accurate record of the proceedings. Proposed Cllr Bowen, seconded Cllr Doherty – all in favour.
- WC137 16/17 Matters arising**
Lovers Lane paths – The Clerk reported that following a meeting with the Ernest Cook Trust who were advised that the path may still require some extra work to improve the surface for wheelchair users. The Trust have asked us to obtain quotes. The contractor has advised us that it would not be cost effective to add a resin as the surface would need to be taken up, but it would be better to skim the surface with a self-binding stone. Quotes are awaited.
PROW – footpath next to Coln Side and path at Dilly’s Bridge – The Clerk reported that PROW have yet to contact us despite numerous e-mails and telephone calls.
Defibrillator – East of Fairford – See Item WC150 below.
- WC138 16/17 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5 minute time limit (if applicable)**
N/A
- WC139 16/17 To agree to reconvene the meeting following Public Participation (if applicable)**
N/A

WC140 16/17 To consider and agree installation of K-barriers in the Walnut Tree Field and Dilly's Bridge.

It was agreed to defer discussion relating to Dilly's Bridge as Cllr Boulton would like to speak to the landowner, whose land is crossed by the PROW. This to be discussed at a later meeting.

ACTION: Clerk to add K- barriers at Dillys Bridge to Agenda for next W & C meeting.

The K-barriers were discussed with a view to installation in the Walnut Tree Field. Cllr Boulton advised that the barriers would allow buggies, mobility scooters and cycles through (the rider would have to dismount). Motorbikes would not be able to enter. Cllr Boulton reported that Victoria Edwards (ECT) is keen to meet with other members of FTC and the community to discuss ways of improving access for disabled people, around Fairford, in open spaces and at various other facilities. It was agreed to the installation of K barriers in the Walnut Tree Field, in principle, and subject to permission from the Ernest Cook Trust, and to make recommendation to Full Council accordingly. Proposed Cllr Doherty, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add recommendation re. K-barriers for the Walnut Tree Field to the next Full Council Agenda.

WC141 16/17 To discuss Council's communications in Fairford

Cllr Doherty reported that he has been approached by residents regarding the apparent lack of communicating council activities to the public. Whilst he appreciated that the website, facebook and noticeboards are used to advertise all manner of information, he felt that the website could be improved still further so that it links directly with other media. He has agreed to look at the website with a view to improvement.

ACTION: Cllr Doherty to look at website improvements and liaise with Clerks. Clerk to add this item to the Agenda for the next W & C meeting.

The next two items to be taken together.

WC142 16/17 To discuss how to assess local traffic flows with enhancements of the CCTV network.**WC143 16/17 To consider and agree whether to upgrade the CCTV camera in the market place to NPR camera and to install a CCTV camera in the Mill Lane car park.**

Cllr Doherty, who has working knowledge in this field, is looking at how our current CCTV network can be improved to incorporate ANPR and also used to assess traffic flows by using different software. It may be that we will be able to do this without having to change any cameras, or perhaps changing cameras to a slightly higher resolution, which would not be expensive. It was agreed to defer this item to the next W & C meeting.

ACTION: Cllr Doherty to liaise with Clerks and to report back to the next W & C Committee meeting. Clerk to add this matter to the Agenda for the next W & C meeting.

WC144 16/17 To consider and agree River Walk sign (nr. Dilly's Bridge)

Following discussion it was **RESOLVED** to purchase the River Walk sign as per design circulated at a cost of £25.91.

ACTION: Clerk to order sign

- WC145 16/17 To consider and agree a date for a meeting with Mike Barden (Market Organiser)**
Following discussion it was agreed to meet with Mike Barden early on the 24th February.

ACTION: Clerk to contact Mike Barden

- WC146 16/17 To consider and agree to purchase a new bin end of Lovers Lane path at Leaffield Road and to either install a new waste bin at the junction of Queensfield and Leaffield Road (location of seat) or moving the bin from the junction of Churchill Place/Hatherop Road to this location.**
Following discussion it was **RESOLVED** to purchase two new waste bins, one for Lovers Lane and the other to be placed next to the seat on the verge at the junction of Queensfield and Leaffield Road. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to order bins

- WC147 16/17 To consider and agree to hire a skip for council yard and a date to clear Council yard sheds.**
Following discussion it was **RESOLVED** to order skip from Beefy skips, as the best priced skip, to allow clearance of the Council shed's on London Road. It was agreed to meet on Saturday 4th March at 10.00am to clear sheds and courtyard. Proposed Cllr Bowen, seconded Cllr Doherty – all in favour.

ACTION: Clerk to order skip

- WC148 16/17 To consider and agree to carry out tree survey in Fairford and to decide length of time before the next survey is carried out.**
Following discussion where the Clerk pointed out that the last survey was carried out in 2014. It was agreed to recommend to Full Council that another survey is carried out this year and that this should be repeated every 3 years. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

ACTION: Clerk to add recommendation to the Agenda of the next Full Council meeting.

- WC149 16/17 To select suitable date for defibrillator training Saturday 8th April, Saturday 20th May or Saturday 10th June.**
It was agreed that the 20th May would be the most suitable date for Defibrillator training. Proposed Cllr Doherty, seconded Cllr Bowen – all in favour.

ACTION: Clerk to inform ambulance service and book room

- WC150 16/17 To consider and agree to install a defibrillator on the exterior of the Fire Station building (permission granted by Fire Service).**
The Clerk reported that Glos. Fire Service have granted us permission to install a defibrillator on the exterior wall of the Fire Station in Fairford. Following brief discussion it was **RESOLVED** to recommend to Full Council to install a defibrillator to the exterior of the Fire Station and to obtain costs from David Chapman . Proposed Cllr Doherty, seconded Cllr Bowen – all in favour.

ACTION: Clerk to add this item to the Agenda for the next Full Council meeting and to contact David Chapman for costs.

Cllr Doherty suggested that if our application to adopt the phone box on the green at Milton Street is allowed, this could also prove a useful site for another defibrillator. This to be considered in due course.

WC151 16/17 To consider and agree Tenders received for grasscutting for 2017

The Clerk reported that only two tender documents were returned and these from the two companies that supplied grasscutting services for 2016. Following debate it was **RESOLVED** continue using both of these companies for grasscutting and footpath maintenance. Proposed Cllr Boulton, seconded Cllr Sanford - all in favour.

ACTION: Clerk to contact companies

WC152 16/17 To consider investigating a Natural Burial Ground (suggestion from the ECT).

The Clerk reported that a suggestion has been made regarding a future burial ground and that one option would be to look at a 'Natural Burial Ground'. Discussion took place regarding this and other solutions were considered. The Clerk will contact funeral directors in the area to obtain their views on the type of burials that people are requesting today. This item to be brought back to the Committee when more information has been obtained.

ACTION: Clerk to speak to funeral directors and obtain more information on options for burial ground

WC153 16/17 Other matters

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Reinstatement of newly refurbished slide in the Walnut Tree Field – Cllr

Boulton reported that the slide which has been refurbished by LR Engineering is now ready for re-installation. Quotes have been received from contractors and the favoured company. The Committee are recommending that the Council agree on the quote from Green Attitude, who will also fix re-install the table tennis with more secure fittings.

ACTION: Clerk to add this item to the Agenda for the next Full Council Meeting.

Siting RIAT Hare (part of Hare Trail) – The Clerk reported that RIAT do not wish to site their Hare outside their building and would like FTC to suggest a more suitable location. The Committee agreed that a good location would be on the green next the phone box in Milton Street.

ACTION: Clerk to contact RIAT & Florence Bettlestone (Hare Trail organiser)

Victory Villas, London Road – The Clerk reported that a meeting is being organised with representatives from Bromford Housing, GCC Highways, FTC, CDC Conservation Officer to discuss the way forward in improving the parking at this location. Date to be confirmed.

Toilet facility in the Walnut Tree Field – Cllr Sanford reminded the Committee that it had been agreed that a temporary toilet facility was to be installed in the Walnut Tree Field, as agreed with the Ernest Cook Trust, last year, from April to October, on a trial basis. The Committee agreed that it would be best if a disabled toilet was installed, and the Clerk was asked to obtain a quote.

ACTION: Clerk to contact Abbey Loos

There being no further business the meeting closed at 8.15pm

.....Chairman

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