

MEMBERSHIP:
Cllr Boulton (ex-officio)
Cllr Bowen
Cllr Doherty
Cllr McKinley
Cllr Roberts
Cllr Sanford

127 17/18



Fairford Town Council

**MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 27TH FEBRUARY 2018**

- Present:** Cllr McKinley Cllr Boulton
Cllr Bowen Cllr Doherty
Cllr Sanford
- In attendance:** Vanessa Lawrence, Roz Capps (Clerks), Hannah Doherty (Young Ambassador)
- WC139 17/18** **Apologies for absence**
Apologies were received from Cllr Roberts
- WC140 17/18** **Declarations of Interest in Items on the Agenda**
None received
- WC141 17/18** **To approve the Minutes of the Works & Community Committee meeting held on 23rd January 2018**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 23rd January 2018. Proposed Cllr Doherty, seconded Cllr Sanford - all in favour
- WC142 17/18** **To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable)**
N/A
- WC143 17/18** **To agree to reconvene the meeting following Public Participation (if applicable)**
N/A
- WC144 17/18** **Clerk's/ Chairman's/ Groundsman's Reports**
The Clerks report was circulated, and covered Actions carried out in the last month together with new information received relating ongoing projects. The Chairman asked that Cllrs should make sure they understand the aims of any project before discussing with outside bodies.

WC145 17/18

Updates:

- **Request for reduction of speed through Fairford** – The Clerk reported that although this has been pursued with GCC no progress has been made.
- **Installation of Portaloo in the Walnut Tree Field** – The Clerk reported that the portaloo has been ordered and arrangements to tether this to the ground is underway.

WC146 17/18

Review of finances

Finances were reviewed. The Clerk to complete end of year forecast for this Committee, for consideration at the next meeting.

ACTION: Clerk to complete forecast of end of year figures and to add this item to the Agenda for the next W & C Committee meeting.

WC147 17/18

To consider and agree upgrade of CCTV equipment to improve current service and enable extension of coverage and to agree locations for additional CCTV cameras if required.

Following debate where costs for the completion of works to upgrade equipment and to supply and install additional cameras was discussed. It was **RESOLVED** to stage the work as follows:-

Stage 1 (2017/18) - Upgrade to the video recorder, one additional camera at the Youth Shelter and cameras at the Coronation Street, Milton Street Junction. **NOTE: Following receipt of further information it was agreed by e-mail to postpone the installation of a camera at the youth shelter until proposed plans for the skate ramp have been agreed.**

Stage 2 (2018/19) - incorporate a further camera at the Eastern approach to Fairford. Proposed Cllr McKinley, seconded Cllr Bowen – all in favour.

ACTION: Clerk to contact AEL to arrange installation

OTHER MATTERS

WC148 17/18

To receive details relating to progress to date in obtaining quotes and information on re-branding.

The Clerk reported that quotes have been received from 4 companies. It was difficult to formulate comparable details relating to costs as all 4 companies have differing ways of pricing up the proposals. Following discussion relating to all 4 companies and looking at all four quotes it was agreed that they would be in favour of asking Alison Murray to take on the task of re-branding Fairford. A workshop to be organised with her. It was agreed that this needs to be organised as soon as possible.

ACTION: Clerk to contact Alison Murray to make arrangements for a workshop.

WC149 17/18

To consider and agree contract with Cotswold Markets for the running of the Wednesday Market.

The Clerks presented a Market contract for signing. The Chair read out details contained within the document. Following brief discussion, it was **RESOLVED** to sign the Contract. Proposed Cllr McKinley, seconded Cllr Sanford – all in favour.

ACTION: Clerk to return one copy of the signed contract to Cotswold Markets.

- WC150 17/18** **To consider and agree details for floral displays in the town for RAF 100**
 The Clerk reported that RIAT have agreed to sponsor floral displays to celebrate RAF 100. Following debate, it was **RESOLVED** to create floral displays in all the tubs in the Market Place and London Road and also displays in the flower beds at the base of 'Welcome to Fairford' signs at the entrances/exits to Fairford on the A417. These would be planted up with red, white and blue plants. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to obtain precise costs for plants and planting of tubs and entrances/exits to Fairford on the A417 and to contact RIAT.

- WC151 17/18** **Update on details relating to Coln House School site.**
 Following a meeting held earlier in the day with representatives from GCC regarding possible plans for the disposal of the Coln House School site. FTC was advised that this meeting was arranged in order to establish an 'Expression of Interest' from FTC. GCC reported that plans from architects are awaited and when received, will form part of the application to the Secretary of State for Education for approval of the disposal of the site.

- WC152 17/18** **To consider and agree to apply for Sports England Community Asset Grant to enable extension of skate/cycle ramp.**

The Clerk reported that Sports England have a grant that can be applied to for a possible expansion of the skate ramp. Cllr Doherty also advised the Committee that a grant is available from CDC for an amount between £1k - £10k. Following debate, it was agreed that the Young Ambassador would further investigate the interest from young people and would report back. No decision to be made until more information has been received. It was agreed to make initial contact and to complete the expression of interest.

ACTION: The Young Ambassador to report back to the Committee. Clerk to contact Sports England

- WC153 17/18** **To consider and agree summer school holiday activities**
 The Clerk reported that the ECT have agreed to run 'Forest Schools' – foc. This will run every Thursday in August. FTC will also arrange to hold events at the Community Centre. Following debate, it was **RESOLVED** to hold summer holiday activities. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to contact World Jungle and advertise events

- WC154 17/18** **To consider request from the Groundsman relating to parking spaces in the Car Park.**
 Following discussion, it was agreed to consult with The ECT to obtain their views. However, it was also agreed that this is a very difficult job to undertake. Further evidence would need to be obtained.

ACTION: Clerk to obtain proof of requirement, possibly with the aid of CCTV, and to contact the ECT.

WC155 17/18 To formally agree contractors for grass cutting 2018/19
Following discussion, it was **RESOLVED** to agree the same contractors as last year for grasscutting - Countrywide Grounds Maintenance for verges and Walnut Tree Field and Willow Garden Services for Churchyard, and Allotments. Proposed Cllr Doherty, seconded Cllr Boulton – all in favour.

WC156 17/18 To consider and agree any actions following meeting with John Read on the 13th February relating to obtaining volunteers for community services.
Following debate, it was agreed that no decisions can be taken at this time as more information is required. Mr Read to be contacted to obtain written details relating to his request. Mr Read had been advised that he should seek a grant through the Finance Committee. Cllr Sanford was happy to speak to him. This would be referred to the Finance Committee should Mr. Read wish to proceed

ACTION: Clerks to contact Mr. Read

WC157 17/18 To re-consider and agree how best to encourage volunteers to come forward to carry out speed monitoring in Fairford, under the Speedwatch scheme.
This item was deferred.

WC158 17/18 To consider information received from Bromford Housing relating to Victory Villas, London Road and to agree the way forward.
The Clerk reported that she has been in contact with Bromford Housing who have confirmed that the plan to create off-road parking at Victory Villas, London Road has been shelved due to residents demands for extra car parking, which is not achievable due to restrictions under conservation requirements from CDC. Following debate, it was agreed to contact GCC to seek approval to tarmac the area opposite these properties.

ACTION: Clerk to contact GCC

WC159 17/18 Anything the Chair considers urgent
No urgent matters

.....Chairman

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