



## Fairford Town Council

### MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 25<sup>TH</sup> APRIL 2018

**Present:** Cllr Boulton Cllr Doherty  
Cllr Roberts

**In attendance:** Roz Capps (Clerk), Cllr Harrison

A report was received from Allison Murray regarding the creative brief for branding Fairford.

- WC173 17/18 To elect a Chairman for this meeting.**  
Cllr Doherty proposed that Cllr Boulton should chair the meeting, seconded Cllr Roberts – all in favour
- WC174 17/18 Apologies for absence**  
Apologies were received from Cllrs Bowen & Sanford
- WC175 17/18 Declarations of Interest in Items on the Agenda**  
None received.
- WC176 17/18 To approve the Minutes of the Works & Community Committee meeting held 27<sup>th</sup> March 2018**  
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 27<sup>th</sup> March 2018. Proposed Cllr Doherty, seconded Cllr Boulton. All in favour.
- WC177 17/18 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable)**  
N/A
- WC178 17/18 To agree to reconvene the meeting following Public Participation (if applicable)**  
N/A
- WC179 17/18 Clerk's/ Chairman's/ Groundsman's Reports**  
Clerks report was received without comment.  
Cllr Doherty reported that he had examined the CCTV quote and was satisfied that it met the brief and the project could proceed as planned.  
Cllr Doherty requested that an item be added to the next Agenda to discuss the practicalities around sponsoring and dedicating street furniture.

<b>ACTION: Clerk to add item to May Agenda.</b>
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**WC180 17/18 Review of finances.** Received without comment.

**OTHER MATTERS**

**WC181 17/18**      **To consider next steps following report from Allison Murray Design.**  
Allison will report back to the Council next on May 22<sup>nd</sup>. In the meantime, the Committee agreed to consider how we will use the branding once it's done. What outputs will it feature on and what will the Council need to update. In particular, the website copy will need work.

**ACTION: Clerk to ascertain from Glos H'ways if there are any restrictions or specifications that we need to be aware of with regards to the Welcome to Fairford" signage.**

**WC182 17/18**      **To agree date for Flag Festival to start.**  
The Committee agreed that the flags would go up on Saturday 5<sup>th</sup> May.

**ACTION: Clerk to contact RIAT to ask if there are any RAF 100 flags available on that date.**

**ACTION: Clerk to email Full Council to ask for help to put the poles up.**

**ACTION: Clerk to contact householder to ask for permission to fix the holder on their house.**

**WC183 17/18**      **Anything the Chair considers urgent**  
Cllr Boulton has refurbished a notice board. The Committee agreed that, if possible, it should be positioned at Keble Fields.

**ACTION: Clerk to contact Bovis site manager to obtain permission.**

A resident has contacted the Council to ask if a dog waste bin could be moved from its position on the Milking Path. Having consulted with UBICO and PROW, the Council has agreed that the bin should stay where it is as it is being well used.

**ACTION: Clerk to write to the resident to explain the situation.**

Cllr Roberts raised the issue of the Town Crier not actively crying at present.

**ACTION: Cllr Boulton to contact Rob Blake to ascertain if he is still willing to be the crier and, if so, to suggest some events that he could take part in; e.g. Fairford Festival, the Flag Festival, the Wednesday Market.**

**WC184 17/18**      **Date of next meeting – 22<sup>nd</sup> May 2018**

There being no further business the meeting closed at 7.45pm

.....Chairman

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