

MEMBERSHIP:
Cllr Boulton (ex-officio)
Cllr Jim Frank (ex-officio)
Cllr Bowen
Cllr Doherty
Cllr Winney
Cllr Roberts
Cllr Sanford



Fairford Town Council

MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING HELD ON TUESDAY 22ND MAY 2018

Present: Cllr Boulton Cllr Frank Cllr Winney
Cllr Doherty Cllr Sanford Cllr Roberts
Cllr Bowen

In attendance: Vanessa Lawrence (Clerk)

6.30pm - The Committee received an update from Allison Murray Designs

- WC001 18/19 To elect a Chairman**
Cllr Boulton proposed Cllr Frank as Chairman for the Committee, seconded Cllr Bowen – all in favour.
- WC002 18/19 Apologies for absence**
None received – all present
- WC003 18/19 Declarations of Interest in Items on the Agenda**
None received
- WC004 18/19 To approve the Minutes of the Works & Community Committee meeting held on 28th April 2018**
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 28th April as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Roberts – all in favour.
- WC005 18/19 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable)**
N/A
- WC006 18/19 To agree to reconvene the meeting following Public Participation (if applicable)**
N/A
- WC007 18/19 Clerk's/ Chairman's/ Groundsman's Reports**
The Clerk circulated her report. No comments were received

WC008 18/19 Review of finances

The finances for the Committee were reviewed with no comment.

OTHER MATTERS

WC009 18/19 To consider next steps for the branding project following report from Allison Murray Design.

Following the update from Allison Murray prior to this meeting. The Committee considered the 3 options presented and it was agreed that Option 1 was the best choice, with a few minor amendments which had been suggested to Allison during her update. It was agreed that a low-key approach to launching the new brand would be preferable. It was also agreed that the next steps should be as follows:

1. Clerk to research the cost of new Welcome Signs
2. Incorporating branding to website
3. Incorporating branding to leaflets (literature plan)
4. Road signs

Clerk to contact Allison Murray for her advice on moving this project forward.

ACTION: Clerk to speak to Allison Murray and to circulate her reply

WC010 18/19 To discuss the practicalities around sponsoring and dedicating street furniture (Cllr Doherty)

Following a recent visit to Wells, Cllr Doherty noted that many items of street furniture had been sponsored by business and other organisations. He asked this Committee to consider doing the same, but more information as to how this is accomplished is required. The Clerk was asked to contact Wells City Council.

ACTION: Clerk to contact Wells City Council

WC011 18/19 To formally approve the quotation from Green Attitude for the installation of raised flower beds at the entrances to Fairford on A417, and associated works. Total of £1630, to be split between cost centres 4301 (flower tubs) and 4305 (general town maintenance) and EMR.

It was **RESOLVED** to approve the quotation, retrospectively, from Green Attitude for the installation of raised flower beds at the entrances to Fairford on the A417. Proposed Cllr Boulton, seconded Cllr Bowen – 4 in favour, 3 abstentions.

WC012 18/19 Anything the Chair considers urgent

None

WC013 18/19 Date of next meeting – 26th June 2018

.....Chairman

.....2018