

MEMBERS:

Cllr Boulton (ex-officio)
Cllr Jim Frank (ex-officio)
Cllr Bowen
Cllr Doherty
Cllr Roberts
Cllr Sanford
Cllr Winney



**MINUTES OF THE WORKS & COMMUNITY COMMITTEE MEETING
HELD ON TUESDAY 24TH JULY 2018**

Present: Cllr Frank Cllr Boulton Cllr Roberts
Cllr Sanford Cllr Bowen Cllr Doherty

In attendance: Vanessa Lawrence (Clerk), Cllr J Morgan

Absent: Cllr Winney

WC033 18/19 Apologies for absence
No apologies received.

WC034 18/19 Declarations of Interest in Items on the Agenda
None received

WC035 18/19 To approve the Minutes of the Works & Community Committee meeting held on 26th June 2018
It was **RESOLVED** to approve the Minutes of the Works & Community Committee meeting held on the 26th June 2018, as a true and accurate record of the proceedings. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

WC036 18/19 To agree to adjourn the meeting for Public Participation, if members of the public are present– there is a 5-minute time limit (if applicable).
N/A

WC037 18/19 To agree to reconvene the meeting following Public Participation (if applicable).
N/A

WC038 18/19 Clerk's/ Chairman's Reports.
The Clerk's report had been circulated prior to the meeting and related to Actions taken following the last meeting and updates on ongoing projects. Cllr Roberts reported that following the publication of the new Welcome leaflets, it has been noted that for the next run of leaflets some additional information needs to be included to incorporate more detailed information about the Palmer Hall. Cllr Roberts also expressed her disappointment

that any pre-ordering service provided by stall holders on the Wednesday market is not more widely advertised.

ACTION: The Clerk to contact the market organiser to ask if more information about stalls holders providing a pre-ordering service can be better publicised

WCo39 18/19 Review of finances.

The finances for this committee were received with no comment.

OTHER MATTERS

WCo40 18/19 To receive the decision of both the Webb and Jones family on their chosen design for Maurice Hare sculpture, and to contact the chosen designer to confirm details for the work to start.

Following receipt of two designs for the 'Hare' sculpture from Freya Barlow and Christopher Hardman, which were shown to the Jones and Webb families. Both families agreed that whilst both designs were extremely good, the chosen design was that submitted by Freya Barlow.

ACTION: Clerk to contact both designers to advise.

WCo41 18/19 To consider and agree location for the Hare sculpture when complete.

Following debate, it was **RESOLVED** that the Hare should be placed at the top of the High Street but between the two metal seats. Proposed Cllr Boulton, seconded Cllr Frank – all in favour. The Clerk had previously reported that many people, including the Jones and Webb families had expressed their feelings that the Hare was better placed in this location rather than behind the railings of the Community Centre.

ACTION: Clerk to contact Glos. Highways and to mark up exact location.

WCo42 18/19 To consider and agree next steps for revision of website.

Following debate, it was agreed to defer this item until a meeting can be arranged between Cllrs and the website designer. Cllr Frank, Roberts, Morgan and Doherty were keen to be involved in the discussion with the designer.

ACTION: Clerk to contact the website designer to arrange a meeting

WCo43 18/19 To agree release of funds for payment of work to improve CCTV network – details on Cllrs page of website (18/7/18)

It was **RESOLVED** to release funds for the payment of work to improve the CCTV network. Proposed Cllr Boulton, seconded Cllr Doherty – all in favour.

ACTION: Clerk to make payment

WCo44 18/19 To agree installation of Ecomulch rubber surfacing under the nest swing, brought to our attention following the annual ROSPA check – quotes received – details on Cllrs page of website (18/7/18)

Following discussion, three quotes were considered. The best quote received was from Greenfields, who had previously installed the surface under the Scale swing. It was **RESOLVED** to use Greenfields for the installation of the surface. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to contact the contractor

WCo45 18/19 To consider and agree response to PSPO consultation – e-mailed 13/7/18

Following discussion, it was agreed to draft a letter of support. Cllr Doherty will be researching how dog fouling etc., is dealt with by other councils and will report back.

ACTION: Clerk to draft a letter and circulate

WCo46 18/19 Update on meeting with Tetbury TC, re: volunteering

The Clerk reported that GRCC had advised that Tetbury were not currently in a position to look at options for supporting a volunteering initiative. GRCC would get back to this Council in due course.

WCo47 18/19 To consider and agree recommendation to Finance Committee for release of funds for Access to Countryside, Snake Lane footpath works. Quotes received.

It was agreed to defer this item in order to obtain like for like quotes.

ACTION: Clerk to obtain like for like quotes.

WCo48 18/19 To consider and agree to release funds for payment to Allison Murray Designs for work relating to re-branding – details on Cllrs page of website (18/7/18)

It was **RESOLVED** to release funds from earmarked reserves for payment of work relating to re-branding. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to make payment

WCo49 18/19 To consider and agree to go ahead with the purchase of a Town Flag using the new logo – details on Cllrs page of website.

It was **RESOLVED** to purchase a Town Flag using the new logo. Proposed Cllr Boulton, seconded Cllr Sanford – all in favour.

ACTION: Clerk to order flag

WCo50 18/19 To consider and agree next steps for production of walks leaflets – see details on Cllrs area of website

Following debate, it was agreed that more information is required before a decision can be made. This item to be deferred to future meeting.

ACTION: Clerk to contact M. Cutler – Walkers are Welcome

WCo51 18/19 To consider and agree charge for Christmas stalls for 2018 Festive market – recommended £25 a stall which includes all the lighting.

It was **RESOLVED** to agree a charge of £25 for a Festive Market stall.

ACTION: Clerk to send out invitations to stallholders

WCo52 18/19 To consider and agree quote to prune the Walnut tree next to the youth shelter in the Walnut Tree Field to enable the CCTV camera to pickup images without obstruction.

The Clerk reported that this work may be done at no cost, but that this was yet to be confirmed. It was agreed to defer this item to the next meeting.

ACTION: Clerk to add this item to the Agenda for the next meeting, if required.

WCo53 18/19 To consider and agree in principal to install waste bins on the Keble Fields Estate if required.

It was agreed to defer this item to the next meeting to allow time for Bovis Homes to reply to the Clerks request for information regarding the installation of waste/dog bins.

ACTION: Clerk to add this item to the Agenda for the next meeting.

WCo54 18/19 Anything the Chair considers urgent
None

WCo55 18/19 Date of next meeting – 28th August 2018

There being no further business the meeting closed at 9.00pm

.....**Chairman**

.....**2018**